BATH COUNTY SCHOOL BOARD

AGENDA ITEM: <u>INFORMATION</u> { } ACTION { X } CLOSED MEETING { }

SUBJECT: SUPERINTENDENT'S REPORT - PRESENTATIONS/INFORMATION

Disposal of Surplus Items

BACKGROUND: The annual surplus equipment auction will be held Saturday,

September 9, 2017, at 10:00 am, at the Bus Garage. Sale will be

conducted by Bratton Auction Co..

List of items to be auctioned are included for your review.

RECOMMENDATION: Approval of surplus list, as presented.

September 5, 2017 BCHS......AGENDA ITEM: <u>17-18:</u> 11C.

SCHOOL/LOCATION:

Millboro Elementary School

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	CD/Cassette/Radio Californe 2385AV-02	KA26077	Will NOT turn on
1	Flattop with Oven	N/A	Oven Not Working. Flattop works
		ļ	sporadically.
2	Rolling Chairs	N/A	Fair Condition
123	National Geographic Magazines	N/A	Fair Condition
1	The Complete National Geographic on CD-ROM	N/A	Fair Condition
27	NEC Phone DTU-8-1 (BK) TEL	N/A	Fair Physical Condition
5	Wooden Chairs w/ Urethane Cushions	N/A	Fair Physical Condition
1	Beverage Air Refridgerator Model SM49N	N/A	Needs Freon Refill
20	Scott Foresman & Addison Wesley: Mathematics	N/A	Fair Condition
17	Macmillan/McGraw-Hill: Science: Virginia Edition	N/A	Fair Condition
1	National Geographic Index 1888-1988	N/A	Fair Condition
1	NEC Phone DLV(XD)Z-Y(BK) w/ Matching Console	N/A	Fair Condition
3	NEC Phone DLV(XD)Z-Y(BK)	N/A	Fair Condition
1	Duke Cafeteria Serving Line	W*3655*A	Rusty Burners / Bar Repairs Made
1	Bio-Dynamics Cernifuge Model 24	32612	Fair Condition w/ Centifuge Tubes
1	Small Incubator	N/A	Fair Condition
1	QT6 Rotary Tumbler	N/A	Fair Condition
1	XP-100 Battery Eliminator	N/A	Fair Condition
8	Geology Landform Models	N/A	Fair Condition
1	Small Birdcage	N/A	Fair Condition
6	Thermolyne Minerature Hotplates Type 15500	N/A	Fair Condition
1	Phisiographic Relief Globe	N/A	Fair Condition
1	Box of Assorted Rubber Tubing	N/A	Fair Condition
1	Brain Model	N/A	Fair Condition
1	Teacher Desk	N/A	Needs Repair
1	White-Westinghouse Refrigerator 125A Full Size	N/A	Old. Needs Repair.
1	Speed Scrub 27 24-Volt Floor Scrubber	N/A	Non-Working
6	Old Clocks	N/A	Obsolete
1	Old Stereo System	N/A	Broken
1	Oster Brand Toaster Oven	N/A	Doesn't Toast Well. Needs Repair

SUPERVISOR'S SIGNATURE:	DATE:	

SCHOOL/LOCATION:

Valley Elementary School

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
4	Long Tables		
4	Round Tables		
2	Basketball goals		
15`	Misc. Toys		
1	Computer Cart		
1	Dell Monitor	CN-OFJ44-74445-44A-AVXM	
3	Gateway Monitors	M1384 BON 01251	
		MWT74 BOH 00212	
		MWT74 BOH 002032	
5	HP Monitors	CNT017F272	
	- All (All All All All All All All All Al	3CQ0120X86	
		3CQO122J9L	
		#CQ0122J9S	
		3CQ01236H3	
6	HP Keyboards		
9	НР	MXL02109T6	
		MXL0191JC7	
		MXL0181WPC	
		MXL02109V8	
		MXL094924J7	
		2VA0211T6W	
		MXL02109TK	
		MXL09191JD1	
		MXL04924HY	
3	HP Mouse		
1	Logitech Mouse		
1	HP deskjet 6122		
2	Epson Projector	JJKF743187L	
		JJKF741392L	
2	GMAX Speakers		
1	Harman Karon Speakers		

SUPERVISOR'S SIGNATURE:	DATE:	8/21/2017	
00. 21.00000 0.0000000000000000000000000			

SCHOOL/LOCATION:

BCHS Auto Shop

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	Wrap-around Desk		Fair
1	Computer Desk		Fair (Sirco Brand)
1	Desk		Good
1	Computer Desk - Metal		Good (Bevis Brand)
1	Credenza - Wood		Good
1	Computer Desk - Metal/Wood		Good
1	Bookshelf - Wood		Fair
1	Credenza Desk - Wood		Good
1	Wooden Chair		Poor
1	Metal Chair		Poor
1	DVD Player	MXL0191JBW	Does Not work
1	LCD Projector	MAJQN50800248	Does Not work
1	B/W Printer	MY4262B00Z	Does Not work
1	Keyboard	KB212-B	Does Not work
	A A A A A A A A A A A A A A A A A A A		

SUPERVISOR'S SIGNATURE:	DATE	:

SCHOOL/LOCATION: BCHS Electrical Shop

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
3	Red Swivel Chairs		OLD
8	Blue Swivel Chairs		OLD
2	Wood Chairs		OLD
3	Blue Desk Chairs		OLD
1	Grey Swivel Chair		OLD
2	Metal Folding Chairs		OLD
4	8' Tables		OLD
			·

SUPERVISOR'S SIGNATURE: DATE:

SCHOOL/LOCATION:

BCHS - Kitchen

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	Hobart PD-35 Vegetable Chopper	37-082-573	Working Condition
1	Hobart D-300 Stand Mixer	11-441-479	Working Condition
1	Stainless Steel Shelf		Good Condition
1	Reynolds Mixer 630B	838A-HS-27	Working Condition
1	Aervoid Thermal Container 804 Liquid 5 gal	330-20	Good - Very Old
1	Folding Cafeteria Table		Good - Very Old
1	Flour Drawer Cabinet Stainless w/ Wooden Top Cover		Very Old
1	HATCO Glo-Ray Food Warmer CRBW-24	2017089207	Works Not Used
3	Large Pans		Good - Not Used
4	Serving Trays		Good - Not Used
1	Contiental Carlisle Salad Bar Cart		Good - Not Used
1	Warming Cabinet (No Name or Model #)		Very Old Cabinet
		·	
	<u> </u>		

SUPERVISOR'S SIGNATURE:	DATE:

SCHOOL/LOCATION:

BCHS - Old Gym/Stage

QTY	ITEM (Model)	SERIAL #	COMMENTS (Condition, etc.)
2	Desks		OLD
3	Tables		OLD
1	Wood Record Cabinet		OLD
1	Desk Top		OLD
1	Computer Desk		OLD
1	Magazine Shelf		OLD
2	Metal Cabinets		OLD
2 Boxes	Old Phones		Out of Date
1	Metal Trunk Foot Locker	:	OLD
16	Chairs		OLD
1	Red Cushion Chair		OLD
2	Science Scales (Triple Beam Balance Scales0		OLD
3	Classroom U.S. Maps		OLD
1	12' Heavy Table		Extra Large & Heavy
1	Paper Shreader		No Good
1	Dewalt Compound Miter DW718 - 10"		Motor Locked Up
1	Podium Stand		OLD
1	Dorm Refrigerator - Small		OLD
1	Long Handled Window Washer		OLD & Broke
1	Small Round Table		OLD
24	Small Kindergarten Chairs		OLD Not Used
1	Wood Write Chalk Board		OLD Not Used
1	Double Stack Aluminum Pot		OLD
1	Moyer Diebel Dishwasher Model 501-HT		Works - OLD

CLIDED HOODIC CLONATURE	DATE	
SUPERVISOR'S SIGNATURE:	DATE:	
SOI EILLISOILO SIGILI LI GILEI		

SCHOOL/LOCATION:

BCHS - Vehicles

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	1990 Blue Chevy Cheyenne Pickup W/T 1500	IGCEK14Z4ME125347	No Motor, No Title, For Parts
1	1998 Green Chevy 3500 Pickup	IGBHK34R8XF018216	No Bed, No Title, For Parts
1	1995 Silver Buick Park Avenue 4 door Sedan	IG4CW52KXSH632706	Fair Condition
-			
	1. 1 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.		
	4 44 444 444 444		
	· · ·		
	.1		

SUPERVISOR'S SIGNATURE:	DATE:	

SCHOOL/LOCATION: School Board Office

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	2 Drawer File Cabinet		Broken
10	Nortel Network Office Phones		Old / Obsolete
2 boxes	Red Notebooks		Old
	Index Dividers		Obsolete
2 boxes	Xeros Staples for a Xerox Copier		Obsolete
2	Desk Organizer Trays		Obsolete
·			

SUPERVISOR'S SIGNATURE: DATE:

SCHOOL/LOCATION: Bus Garage

QTY	ITEM (Model)	SERIAL#	COMMENTS (Condition, etc.)
1	97 Ford Contour	VK162517	doesn't start and needs a transmission
1	00 Freightliner school bus	YCG89963	rusted out will not pass inspection
·			

SUPERVISOR'S SIGNATURE: _____ DATE: ____

File: DN

DISPOSAL OF SURPLUS ITEMS

The school division shall apply trade-in allowances on equipment to be replaced against the purchase cost of the new equipment whenever possible.

The school division may dispose of equipment having no trade-in value by informal bid, auction or pre-priced sale as appropriate to the public. If items are valued in excess of \$500.00, formal authorization for negotiated sale or for putting the items to bid shall be obtained from the School Board.

The bidder or purchaser shall certify whether he/she is an officer or employee of the division or a member of the immediate family of an officer or employee. Officers and employees of the school division, and members of their immediate families, may purchase surplus property from the school division only if the property is being sold at uniform prices available to the public or if the goods are sold for less than \$500.00.

If reasonable attempts through the bidding or direct sales process to dispose of the items are unsuccessful, then the superintendent is authorized to arrange for their disposal.

Obsolete educational technology hardware and software that is being replaced pursuant to Va. Code § 22.1-199.1(B)(4) may be donated to other school divisions, to students, as provided in Board of Education guidelines, and to preschool programs in the Commonwealth. In addition, the school board may donate such obsolete educational technology hardware and software and other obsolete personal property to a Virginia nonprofit organization which is exempt from taxation under § 501(c)(3) of the Internal Revenue Code.

Adopted: March 26, 2002

Revised: May 6, 2003; April 5, 2005; June 7, 2005; September 5, 2006; October 5, 2010

Legal Refs.: Code of Virginia, 1950, as amended, §§ 2.2-3108.B.2, 2.2-3109.C.3, 2.2-3110.A.7, 22.1-68, 22.1-78, 22.1-79 (3), 22.1-129, 22.1-199.1(B)(4).

Guidelines for the Donation to Public School Students of Replaced Educational Hardware and Software by Local School Boards (Attachment A to Virginia Department of Education Superintendent's Memo No. 197 (Oct. 20, 2000)).

Definition of Immediate Family

The "immediate family" of a Bath County Public Schools officer or employee shall be defined as a spouse, and/or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent.

Adopted: October 5, 2004

Legal Reference: Code of Virginia §2.2-3101, Title 2.2 Administration of Government, Chapter

31, State and Local Government Conflict of Interest Act

File: DN

DISPOSAL OF SURPLUS ITEMS

The school division shall apply trade-in allowances on equipment to be replaced against the purchase cost of the new equipment whenever possible.

The school division may dispose of equipment having no trade-in value by informal bid, auction or pre-priced sale as appropriate to the public. If items are valued in excess of \$500.00, formal authorization for negotiated sale or for putting the items to bid shall be obtained from the School Board.

The bidder or purchaser shall certify whether he/she is an officer or employee of the division or a member of the immediate family of an officer or employee. Officers and employees of the school division, and members of their immediate families, may purchase surplus property from the school division only if the property is being sold at uniform prices available to the public or if the goods are sold for less than \$500.00.

If reasonable attempts through the bidding or direct sales process to dispose of the items are unsuccessful, then the superintendent is authorized to arrange for their disposal.

Obsolete educational technology hardware and software that is being replaced pursuant to Va. Code § 22.1-199.1(B)(4) may be donated to other school divisions, to students, as provided in Board of Education guidelines, and to preschool programs in the Commonwealth. In addition, the school board may donate such obsolete educational technology hardware and software and other obsolete personal property to a Virginia nonprofit organization which is exempt from taxation under § 501(c)(3) of the Internal Revenue Code.

Adopted: March 26, 2002

Revised: May 6, 2003; April 5, 2005; June 7, 2005; September 5, 2006; October 5, 2010

Legal Refs.: Code of Virginia, 1950, as amended, §§ 2.2-3108.B.2, 2.2-3109.C.3, 2.2-3110.A.7, 22.1-68, 22.1-78, 22.1-79 (3), 22.1-129, 22.1-199.1(B)(4).

Guidelines for the Donation to Public School Students of Replaced Educational Hardware and Software by Local School Boards (Attachment A to Virginia Department of Education Superintendent's Memo No. 197 (Oct. 20, 2000)).

Definition of Immediate Family

The "immediate family" of a Bath County Public Schools officer or employee shall be defined as a spouse, and/or any other person residing in the same household as the officer or employee, who is a dependent of the officer or employee, or of whom the officer or employee is a dependent.

Adopted: October 5, 2004

Legal Reference: Code of Virginia §2.2-3101, Title 2.2 Administration of Government, Chapter 31, State and Local Government Conflict of Interest Act